How to refine your search on SEEK

There are **4 simple ways** to refine your search on SEEK to help find that perfect opportunity.

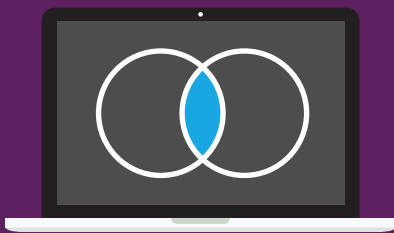By adding **AND**, **OR**, **NOT** or " " to your job search...

...to your job search you can tailor keywords to **broaden** or **narrow** the number of results shown.
Use it to find the **exact role** you're looking for or to **uncover similar jobs** you may have missed.

AND

E.g: Engineer **AND** IBM

Capitals!

WHAT IT DOES:
Narrows the search results

HOW IT WORKS:
Put it between two words and only job opportunities containing those exact two words will appear
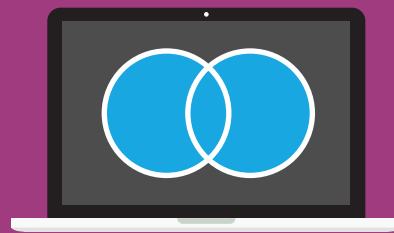
OR

Capitals!

E.g: "Account Manager" **OR** "Sales Representative"

If you're searching for a role or keyword with more than one word, add quotation marks to group them together e.g. "Account Manager" "Sales Representative".

WHAT IT DOES:
Broadens the search results
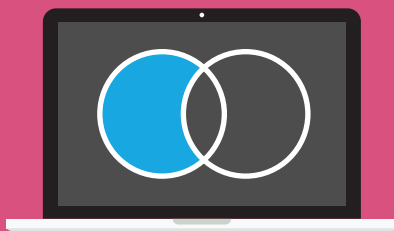
HOW IT WORKS:
Put it between two words or phrases and you'll get a range of similar or equivalent job opportunities

NOT

E.g: Programmer **NOT** Helpdesk

Capitals!

WHAT IT DOES:
Excludes things you're not searching for
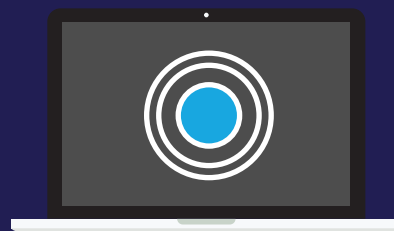
HOW IT WORKS:
Put it between two phrases and you will get one, but not the other

" "

E.g: "Sales Manager"

Quotation Marks

WHAT IT DOES:
Shows **exactly** what you're searching for

HOW IT WORKS:
Use quotation marks to search for exact words or phrases in a particular order and only job opportunities containing those words will appear

Remember to always type **AND**, **OR** and **NOT** in **CAPITALS**.

seek